

City of Woodbury
Planning & Zoning Commission Meeting
Wednesday, September 23, 2020
6:00 pm

Attending the meeting:

Co-Chairman Doug Matthews
Secretary Vicky Matthews
Member Alan Kendrick
Mayor Steve Ledbetter
City Clerk Angel Fowler

CALL TO ORDER AND WELCOME

Co-Chairman Doug Matthews called the meeting to order at 6:00 pm

APPROVAL OF AGENDA

Member Alan Kendrick made a motion to approve the agenda. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Member Alan Kendrick made a motion to approve the minutes from the August 19, 2020 meeting. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

OLD BUSINESS

None

HEARING OF CASES

Jessie & Joe Martin, 684 Bartee Rd., Building Permit request to add porch. Applicants were not present and application was not complete. Member Alan Kendrick made a motion to table the discussion. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

Chris White, Building Permit request for residential house to be built on the lot of 111 Jones Mill Rd. House will be 1706 sq feet. Surrounding houses are on average 1446 sq feet with the exception of the house located 105 Jones Mill. The home located at 105 Jones Mill originally contained approximately 1260 sq. feet and was increased to 3760 sq feet prior to the adoption of updated zoning laws. It was noted that the property located 105 Jones Mill is encroaching upon 111 Jones Mill, however, Mr. White has made accommodations for this with additional setback in order to ensure all setbacks requirements are still met. Member Alan Kendrick made a motion to recommend approval of the Building Permit application. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

Tomekie Whitehead, Building permit request for land clearing and 2100 sq foot residential manufactured home to be placed on the lot of 196 Dogwood Ln. The 1.45 acre lot is located at end of Dogwood Ln., across from the new fire department. Zoning requires home to be positioned to face Dogwood Ln. The home must be set back a minimum of 135 feet from Dogwood Ln. and be placed in the center of the property. City staff will need photo of the manufactured home and floor plans to complete application. Member Alan Kendrick made a motion to recommend approval of the building permit contingent upon the following: home must be placed 135 feet back from Dogwood Ln in center

of property and City staff must receive photo of home and floor plans. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

Clint Evans, Beauty Bar, Jones Mill Road, requests sign permit.

Requested sign is 2ft x 8 ft. (16 sq ft). Zoning allows sign size to be up to 10% of the frontage of the building. Requested sign is 7% of frontage (per City staff measurements). Member Alan Kendrick made a motion to recommend approval of the Sign permit. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

Paparella's Pizza, Sign Permit. Owners not present. Need additional information. Secretary Vicky Matthews made a motion to table the discussion. Member Alan Kendrick seconded the motion, and the vote was unanimous.

Switch & Grind, Sign Permit.

Would like to use the existing cantilevered sign bracket which previously held the Thompson Gas sign, to display new sign which measures 2ft x 4 ft. Member Alan Kendrick made a motion to recommend approval of the sign permit which allows use of the cantilevered bracket for display. Member Vicky Matthews seconded the motion, and the vote was unanimous.

New Business

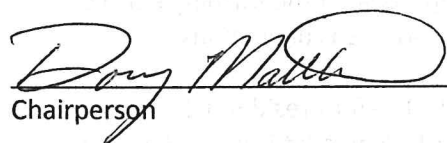
Mayor Ledbetter informed the Commission members that the City Council approved direct contracting with Safe Built inspections. Previously, the City was required to go thru the County for inspection. Direct access to Safe Built inspectors will allow for a more timely inspection process for our citizens as well as easier resolution of any issues that may come up.

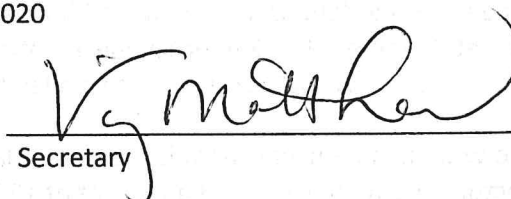
Signs are being posted to indicate traffic flow changes on Dromedary and Durand Streets. This is in preparation to covert both streets to one way traffic. This will add to the existing parking at City Hall and will provide for a total of 373 parking spaces for our downtown area.

ADJOURNMENT

Member Alan Kendrick made a motion to adjourn the meeting. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

The minutes were read and approved on October 20, 2020


Chairperson


Secretary