

City of Woodbury
Planning & Zoning Commission Meeting
Wednesday, November 18, 2020
6:00 pm

Attending the meeting:

Secretary Vicky Matthews
Co-Chair Alan Kendrick
Member Sam Summers
Mayor Steve Ledbetter
City Clerk Angel Fowler

Absent:

Chairman Doug Matthews

CALL TO ORDER AND WELCOME

Co-Chairman Alan Kendrick called the meeting to order at 6:00 pm. Co-Chairman Alan Kendrick welcomed new commission member Sam Summers.

APPROVAL OF AGENDA

Secretary Vicky Matthews made a motion to approve the agenda. Member Sam Summers seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Secretary Vicky Matthews made a motion to approve the minutes from the October 21, 2020 meeting. Member Sam Summers seconded the motion, and the vote was unanimous.

OLD BUSINESS

None

HEARING OF CASES

Addie Prather, Building Permit, 35 Jay St., Old Depot structure, electrical. Applicant was not present. Conflicting information on application as to whether this will be a duplex as originally presented or a single family residence. City Staff has not received the floor plans (drawing) or square footage for either duplex apartments or single family residence. Need square footage in order to ensure the structure would be appropriate for the surrounding neighborhood. Member Sam Summers made a motion to table the discussion until the next month's meeting in order for the applicant to submit all necessary documentation. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

Brandon Evans, Building Permit, 10966 Millarden Rd., 24x38 Gasoline Canopy. Applicant would dig up and replace old footings and foundation, remove and replace old canopy. Per the zoning ordinance, new canopy may not have any neon lighting. A sign permit would need to be obtained if any signage is to be attached to the new canopy. Mr. Devivo, a member of the board of trustees of the United Methodist Church was present and spoke to the fact that the United Methodist Church maintains ownership of the property at 10966 Millarden Rd. and is in approval of the new canopy being built. Secretary Vicky Matthews made a motion to recommend approval of the Building Permit for replacement Gasoline Canopy. Member Sam Summers seconded the motion and the vote was unanimous.

William Hardaway, Building Permit, 442 Mtn. View Circle, add self- storage warehouses. Per Zoning requirements, the minimum building site shall be no less than 2 acres, existing site is 2.79 acres. Plumbing shall not be extended to individual storage spaces and plumbing fixtures shall not be installed. 4200 sq feet of units will be climate controlled units with basic electrical and lighting. Fence will be extended out and automatic gate installed. Applicant just received final plans and is reviewing in order to submit to city staff. Member Sam Summers recommended approval of the permit contingent upon a successful final plan review by Safebuilt. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

William Hardaway, presented initial rough plans for potential tunnel car wash to be located on approximately 1.58 acres in Hwy 85 Overlay District. There was discussion of the types of exterior materials that could be used, potential layout of facility, and signage. No votes were taken at this time as Mr. Hardaway is still in the initial planning stages.

Gary Allen, 150 Folk Ave, Building Permit, placement of modular office building. This modular building has been permitted. However, after review by Safebuilt, Safebuilt has requested that it be recorded in the minutes that the modular office building steps and ramps are to be ADA compliant. Secretary Vicky Matthews made a motion to amend the prior recommendation of approval of the building permit to include the following contingency: The steps and ramps of the modular office building shall be ADA compliant. Member Sam Summers seconded the motion, and the vote was unanimous.

New Business

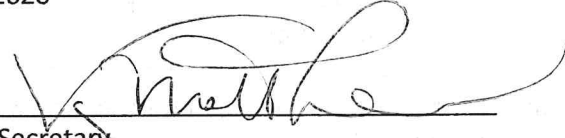
None

ADJOURNMENT

Co-Chairman Alan Kendrick made a motion to adjourn the meeting. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

The minutes were read and approved on December 23, 2020


Chairperson


Secretary