

City of Woodbury
Planning & Zoning Commission Meeting
Wednesday, January 27, 2021
6:00 pm

Attending the meeting:

Chairman Doug Matthews

Co-Chairman Alan Kendrick

Secretary Vicky Matthews

Member Sam Summers

Mayor Steve Ledbetter

City Clerk Angel Fowler

CALL TO ORDER AND WELCOME

Chairman Doug Matthews called the meeting to order at 6:00 pm

APPROVAL OF AGENDA

Co-Chairman Alan Kendrick made a motion to approve the agenda. Member Sam Summers seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Co-Chairman Alan Kendrick made a motion to approve the minutes from the December 23, 2020 meeting. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

OLD BUSINESS

Addie Prather, 35 Jay St., Building permit. Still need correct drawings for Commission and Safebuilt to review. Co-Chairman made a motion to table the discussion until all needed documents are received. Member Sam Summers seconded the motion and the vote was unanimous.

Tomekie Whitehead, Building Permit revision, 196 Dogwood Ln. Applicant requests revision to prior permit. Instead of placing a 2100 sq foot new modular home on the property at 196 Dogwood Ln., applicant has submitted two alternate choices of manufactured homes that she would like to place on the site. The two homes are used 1996-1998 double wide manufactured homes, valued at \$15,000 ranging from 1456-1792 sq feet. Neither of the manufactured homes will meet current zoning requirements for roof pitch as both come with 3/12 roof pitch. Co-Chairman Alan Kendrick recommended disapproval of the requested revision of the prior permit to allow for the placement of a double wide manufactured home instead of the 2100 sq foot modular home, while the recommended approval of the original permit still stands. Member Sam Summers seconded the motion, and the vote was unanimous.

HEARING OF CASES

Michelle Klima, Resurrect Antiques, Business License for location 18149 Main St. Co-Chairman Alan Kendrick made a motion to recommend approval of the business license contingent upon approval of the application by the DDA Board as the business would be located within the Rural Zone. Member Sam Summers seconded the motion, and the vote was unanimous.

Ali Avenda, General Dynamics, building permit for large (4X10) generator at the cell tower on Cinnamon Lane, Cove Rd. Applicant would like to set up zoom meeting with commission to discuss. The City of Woodbury owns the property and leases to Tillman Infrastructure. City needs copies of contracts pertaining to Tillman lease with At&t and or Verizon for use of cell tower. City of Woodbury zoning would require Tillman or this sub-contractor to install appropriate sound buffers (plants, shrubbery) before any work to install the generator may begin. Co-Chairman Alan Kendrick made a motion to table the discussion until the city staff is provided copies of lease agreements. Member Sam Summers seconded the motion, and the vote was unanimous.

New Business

Two potential new business owners in downtown rural zone were recognized as being present at meeting and asked for clarification of how to go through zoning process as it applies to renovation of downtown building and the business application process. Mayor Steve Ledbetter informed them as to how our Planning & Zoning Commission acts as a conduit for business owners and residents to guide them to the appropriate city partners in the inspection process (Safebuilt, etc) so that business owners and residents may be in compliance with not only City rules and regulations, but State of Georgia laws. Applicants need to provide accurate plan drawings that reflect exactly what is being done. Safebuilt, for a fee, will meet with the applicant and discuss everything that will be required to pass any inspections and obtain a certificate of occupancy. The CO must be obtained before water will be provided by city and before power will be provided by Power Company.

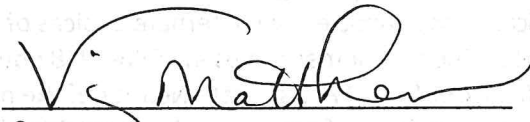
ADJOURNMENT

Co-Chairman Alan Kendrick made a motion to adjourn the meeting. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

The minutes were read and approved on February 17, 2021



Chairperson



Secretary