

City of Woodbury
Planning & Zoning Commission Meeting
Wednesday, February 15, 2020
6:00 pm

Attending the meeting:

Co-Chairman Doug Matthews
Secretary Vicky Matthews
Member Alan Kendrick
Mayor Steve Ledbetter
City Clerk Angel Fowler

CALL TO ORDER AND WELCOME

Co-Chairman Doug Matthews called the meeting to order at 6:00 pm

APPROVAL OF AGENDA

Member Alan Kendrick made a motion to approve the agenda. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Member Alan Kendrick made a motion to approve the minutes from the December 18, 2019 meeting. Secretary Vicky Matthews seconded the motion, and the vote was unanimous. The January 15, 2020 meeting was cancelled due to no quorum.

OLD BUSINESS

Clarification of process of called meetings. Secretary Vicky Matthews discussed the need to adhere to meeting only once a month on our regular schedule. Meetings should not be called for general permits/licenses. This is to ensure continued fairness going forward.

Member Alan Kendrick made a motion to adhere to one scheduled meeting per month. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

Medical Clinic signage placement clarification. Prior approval was given for Medical Clinic to place 4x8 signs in several locations within the city. The clinic is requesting approval to attach one of the signs to the exterior of the Mangham Building. Co-Chairman Doug Matthews and Secretary Vicky Matthews abstained from voting as they are owners of the building. The requested sign placement adheres to current zoning requirements. The clinic will need to complete the permit application at City Hall so that the P&Z board may give final signature for approval. Member Alan Kendrick voted to recommend approval of the sign permit.

HEARING OF CASES

Doug Matthews- 370 Canyon Rd., 8x18 front porch addition to existing house.

Co-Chairman Doug Matthews and Secretary Vicky Matthews abstained from board discussion and vote due to fact that they are owners of house. Member Alan Kendrick reviewed the application. Per Member Kendrick, the porch addition meets current zoning code. Member Kendrick voted to recommend approval of the 8x18 porch addition.

New Business

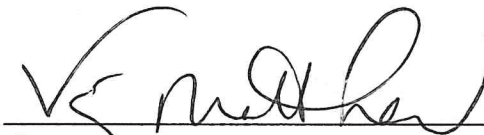
Mr. Anthony, Gates Rd., - still needs to provide City Clerk with contractor information and drawings to complete prior application for building permit. Member Alan Kendrick made a motion to have Chief Smart follow up with Mr. Anthony to remind him of the information needed to comply with current zoning. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

ADJOURNMENT

Member Alan Kendrick made a motion to adjourn the meeting. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

The minutes were read and approved on June 17, 2020


Chairperson


Secretary