

City of Woodbury
Planning & Zoning Commission Meeting
Wednesday, December 23, 2020
6:00 pm

Attending the meeting:
Chairman Doug Matthews
Secretary Vicky Matthews
Co-Chair Alan Kendrick
Member Sam Summers
Mayor Steve Ledbetter
City Clerk Angel Fowler

CALL TO ORDER AND WELCOME

Chairman Doug Matthews called the meeting to order at 6:00 pm.

APPROVAL OF AGENDA

Secretary Vicky Matthews made a motion to approve the agenda. Member Sam Summers seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Co-Chairman Alan Kendrick made a motion to approve the minutes from the November 18, 2020 meeting.

Member Sam Summers seconded the motion, and the vote was unanimous.

OLD BUSINESS

Addie Prather, 35 Jay Street, Building permit, Old Depot structure. City Staff has not received the floor plans (drawing) or square footage for duplex. Per the zoning ordinance, a duplex in this Zoning District would be considered only as a special use. Applicant was informed that she must submit all required drawings as soon as possible to city hall in order for the Commission to properly review the request. Applicant was made aware that we cannot move forward until we receive the drawings to indicate location of walls, electrical, bathrooms (plumbing) & setbacks. Co-Chairman Alan Kendrick made a motion to table the case until all information is received. Member Sam Summers seconded the motion, and the vote was unanimous.

HEARING OF CASES

Dovie Garner, 240 Forest Lane, Permit for storage building to replace a storage building which was damaged and has been removed. There will be no electrical. All required drawings were submitted. All setbacks are met. Co-Chairman Alan Kendrick made a motion to recommend approval of the permit. Member Sam Summers seconded the motion, and the vote was unanimous.

Madalynn Walker, 500 Flat Shoals Rd., Permit for Veterinarian office. Drawings were submitted to the Commission of proposed floor plan. Will add some new interior walls and will need to hire electrician to wire those areas and will require electrical inspection. Interior and exterior of property will easily convert to their use. Meets all zoning requirements. Co-Chairman Alan Kendrick made a motion to recommend approval of the permit. Member Sam Summers seconded the motion, and the vote was unanimous.

Anthony Davis, Home Occupation license, 323 Flat Shoals Rd., Rain Right Gutter Solutions. Applicant had been notified of meeting and was not present. Co-Chairman Alan Kendrick made a motion to recommend approval of the home occupation license provided that it is a home office only contingent upon no materials related to the business are to be allowed on or outside the premises. Materials related to business may be inside vehicle used for that business only. Member Sam Summers seconded the motion, and the vote was unanimous.

New Business

Downtown parking project has been placed out to bid. Due date for bids is Friday, February 12th @2pm.

ADJOURNMENT

Co-Chairman Alan Kendrick made a motion to adjourn the meeting. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

The minutes were read and approved on January 27, 2021


Chairperson


Secretary