

# February 15, 2021 Woodbury City Council Minutes

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## **ANTICIPATED ATTENDING**

- Mayor Steve Ledbetter
- Mayor Pro Tem Ronnie Garrett
- Councilmember Randy Carter
- Councilmember L. C. Gates
- Councilmember Carolyn Ledbetter
- City Attorney Danielle Sewell
- City Hall, City Clerk Angel Fowler
- Police Department, Chief Smart Web
- Public Works, Director Willie Holmes
- Water Director, Cody Kelly

## **WELCOME, CALL TO ORDER, INVOCATION, and PLEDGE OF ALLEGIANCE** Mayor Steve Ledbetter

## **ADOPTION OF AGENDA**

### February Agenda, 2021

- Councilmember Carter made motion to adopt the February agenda
- Councilmember Gates second the motion
- All approved

## **ADOPTION OF THE MINUTES**

### January 25, 2021

- Councilmember Carter made the motion to adopt the January Minutes
- Councilmember Ledbetter seconded the motion
- All approved

## **MAYOR'S UPDATE**

- **Impact Fee Support**  
Planning for our first meeting with Jerry Weitz Wednesday, February 25, 2021.

- **PlanFirst Community Designation Application**  
Staff is working on the initial draft for review of the application with anticipation of completing the draft within the next two weeks.
- **DOWNTOWN PARKING AND TRANSPORTATION IMPROVEMENT PROJECT**  
Will hear more about this from Director Holmes during his update.
- Service Delivery Update
- Breach of contract with EMI and Renee Group
- **GMA-** Woodbury was awarded the 2021 Visionary City Award
- Georgia Trend will put an article in their magazine about Woodbury for \$3,500 for a half page
  - Councilmember Carter made the motion to put an article in the Georgia Trend magazine for \$3,500
  - Councilmember Ledbetter seconded the motion
  - All approved

## DEPARTMENT REPORTS

- Police Department – Chief Smart Web-see attached report
- Public Works – Director Buck Holmes  
Need to install a new aerator at the sewer plant
  - Councilmember Ledbetter made motion to install a new aerator
  - Councilmember Carter seconded
  - All approved
 Fire Hydrants need to be painted in the city, the city will buy the paint and the firemen will paint all hydrants
  - Councilmember Carter made motion to buy the paint
  - Councilmember Ledbetter seconded the motion
  - All approved
 Several Fire Hydrants need to be repaired in town
  - Councilmember Carter made the motion for the hydrants to be repaired
  - Councilmember Ledbetter seconded the motion
  - All approved
- Water & Sewer – Cody Kelly-did not attend meeting
- City Clerk – Angel Fowler -see attached

## SPECIAL COMMITTEE REPORTS

- Woodbury Development Authority – Kera Summers, Chairperson  
Solar Plant, Fire Dept sold
- Planning & Zoning Commission – Vicky Matthews, Secretary-see attached
- Historic Preservation Commission – Candy Head, Chairperson

Looking for information on historical properties in town, if downtown is declared historical, that will help reduce the speed in downtown

Ms. Head recommended that the Woodbury Water Plant be named after Robert Lovett for his 38 years of service as the Water Director for the City of Woodbury

- Councilmember Garrett made the motion to name the water plant after Robert Lovett
- Councilmember Carter seconded the motion
- All approved

### **SERVICE DELIVERY STRATEGY UPDATE**

The present SDS does not have the required wording in the document to include the words “Grants, Loans, SPLOST, and TSPLOST.” Theron Gay, Meriwether County Manager and the County staff have worked diligently to update the Service Delivery Strategy on behalf of the County and all Cities. Now, we have an opportunity to agree through resolution to adopt the revised SDS.

- Councilmember Carter made the motion to allow Mayor Ledbetter to sign the updated SDS to include the correct wording
- Councilmember Ledbetter seconded the motion
- All approved

### **AWARDING OF BID-DOWNTOWN PARKING AND TRANSPORTATION IMPROVEMENT PROJECT**

Only one bid was received for the downtown paving, stripping, and improvements project. The bid received was from Piedmont paving in the amount of \$197,752.75. Staff and TSW have reviewed the bid and the work described and would ask Council to move forward with the project.

- Councilmember Carter made motion to accept Piedmont Paving bid
- Councilmember Ledbetter seconded
- All approved

**JIM SIBLEY**-His Displeasure of the Leadership of certain operations of the City  
Did not attend meeting

### **ELEANOR FAVORS**-Speaking on behalf of the City of Woodbury & Police Department

Ms. Favors spoke to the council about how pleased she is with the way Woodbury is improving with new businesses. Additionally, she shared with the Council how easy it is to talk with City Staff and how well the city is working together throughout our community.

**LEGAL UPDATE** – City Attorney, Danielle Sewell  
No updates.

## PUBLIC COMMENTS

Several people signed up for Public comments to speak in favor about the positive progress going on in Woodbury. Those who spoke:

- Kera Summers-Woodbury progress
- Janet Durden-Progress in Woodbury
- Wayne Durden-Woodbury Improvements
- John Paul Phillips-Growth in Woodbury

## NEW BUSINESS

Councilmember Garrett shared concern about State bill reference to Business Licenses'.

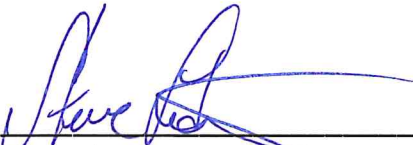
## COUNCILMEMBER COMMENTS

Councilmember Carter updated the council on the Recreation Department. There are several things going on at the Gym: walking, pickle ball, and cornhole. Councilmember Carter encouraged the community to come play.

## ADJOURNMENT

- Councilmember Carter made a motion
- Councilmember Gates seconded

Meeting adjourned 07:53 pm

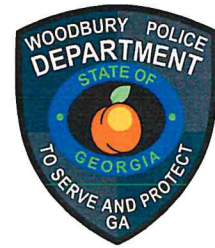


Steve Ledbetter, PhD  
Mayor



Angel Fowler, City Clerk





## **POLICE UPDATE**

### **Monthly Statistics:**

During the month of January 2021, the Woodbury Police Department responded to 178 calls for service. Our department issued 82 citations and 170 warnings. We continue to employ those on community service to clean and support our City as a part of their sentencing.

### **Suspicious Activity:**

Your officers encourage anyone needing assistance or observing suspicious activity to **call 911**. Please do not feel that you are a burden on our Police Department. We are here for you.

Recently, we received a report where a vehicle with red lights was attempting to stop people, this person was imitating a police officer. Our officers use blue lights, and our vehicles are marked. If someone with red flashing lights attempts to stop you, please call 911, give your location to the dispatcher, and describe the vehicle. Keep driving until a marked law enforcement unit arrives and stay on the cellphone with the dispatcher. If you are inside the City drive to the Woodbury Municipal Complex Parking Lot.

### **Department Training:**

Officers of the Woodbury Police Department completed training in the areas of due regard, search of motor vehicles, and vehicle pullovers. Officer Bell completed an additional class of Radar and Lidar and received his certification. I completed Taser Instructor, giving me the ability to certify officers on the use of any model Taser.

### **Department Personnel:**

I would like to introduce Lt. Edwin McCrary to the Woodbury Police Department. Lt. McCrary's experience includes being a Police Chief, Assistant Police Chief, and Captain from many years of working in Georgia. Lt. McCrary brings much experience to the Woodbury Police Department.

## PUBLIC WORKS REPORT

LEAKS: 96 Forest Lane service line  
109 Tulip service line  
Cinnamon Lane service line  
269 Reaves Road 2 inch main line

Locates: Renee Group- 18468 Main street  
West Georgia Custom Fence 262 Lake Meriweather  
Crawford grading- 109 Tulip  
Crawford grading- 29 Durand Street  
AT&T- 17659 Main Street  
Georgia Power- 29 Durand Street  
M&E Group- Cove Rd.  
West Ga. Custom Fence-18425 Main Street

Road Repair: Jones Mills 2 saw cuts and repaired road where roots had bulked the road.

Jetter: Jetted Clean out on Garry Kendricks  
Manhole on Durand

Crawford repaired drain culvert at old city hall which was a safety hazard.  
Crawford will be starting work on installing drain pipe on Meltons property this week.  
Hay field perimeter cleared should be finished within the next couple of days.  
I am in the process of receiving bids to clear the WWP perimeter.  
Quote for Community Building Remodel to achieve ADA compliance.  
Quote for Old City Hall Building Clean Out and Demolition Work and separate into two buildings.  
Quote for Equipment storage building at the rear of city hall.  
Finished clearing out the back pen at old city hall.  
Still in the process of locating old and abandon meters. We found about 50 so far with about a 100 to go.



# City Clerks Report February 15, 2021

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## Special Funds Review

Account	Revenue through 12/31	Total Received 2020
SPLOST	\$8747.00	\$70,769.26
T-SPLOST	\$7720.00	\$62,035.92
Greenrock (Leachate)	\$9350.00	\$156,318.00

There is one thing I would ask of citizens that put their payments into our overnight box.

First of all; I appreciate the trust that you have in our staff by placing a signed blank check into the drop box or cash and knowing it will be applied correctly.

The problem we are running into is the water account will be in one person's name and the check will be in another, or there is a money order we cannot read, if each payment could be accompanied by the water bill stub that would be a great,

We have provided envelopes for your convenience, please place your checks in them, loose checks are not heavy enough to land into the box in the safe.

We encourage that no cash payments be put in the night box, but totally understand if you choose that method.

You can pay your water bill online at [www.woodburypayments.com](http://www.woodburypayments.com)

All water bills are mailed out by the 25<sup>th</sup> or 26<sup>th</sup>, if you do not receive your bill by the first of the month, please give us a call and we will be glad to furnish you with your bill amount.

Please take a moment and look at the back of water bills, we have council meeting dates, due dates and city information.

City of Woodbury  
Planning & Zoning Commission Meeting  
Wednesday, January 27, 2021  
6:00 pm

Attending the meeting:

Chairman Doug Matthews  
Co-Chairman Alan Kendrick  
Secretary Vicky Matthews  
Member Sam Summers  
Mayor Steve Ledbetter  
City Clerk Angel Fowler

CALL TO ORDER AND WELCOME

Chairman Doug Matthews called the meeting to order at 6:00 pm

APPROVAL OF AGENDA

Co-Chairman Alan Kendrick made a motion to approve the agenda. Member Sam Summers seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Co-Chairman Alan Kendrick made a motion to approve the minutes from the December 23, 2020 meeting. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

OLD BUSINESS

Addie Prather, 35 Jay St., Building permit. Still need correct drawings for Commission and Safebuilt to review. Co-Chairman made a motion to table the discussion until all needed documents are received. Member Sam Summers seconded the motion and the vote was unanimous.

Tomekie Whitehead, Building Permit revision, 196 Dogwood Ln. Applicant requests revision to prior permit. Instead of placing a 2100 sq foot new modular home on the property at 196 Dogwood Ln., applicant has submitted two alternate choices of manufactured homes that she would like to place on the site. The two homes are used 1996-1998 double wide manufactured homes, valued at \$15,000 ranging from 1456-1792 sq feet. Neither of the manufactured homes will meet current zoning requirements for roof pitch as both come with 3/12 roof pitch. Co-Chairman Alan Kendrick recommended disapproval of the requested revision of the prior permit to allow for the placement of a double wide manufactured home instead of the 2100 sq foot modular home, while the recommended approval of the original permit still stands. Member Sam Summers seconded the motion, and the vote was unanimous.

HEARING OF CASES

Michelle Klima, Resurrect Antiques, Business License for location 18149 Main St. Co-Chairman Alan Kendrick made a motion to recommend approval of the business license contingent upon approval of the application by the DDA Board as the business would be located within the Rural Zone. Member Sam Summers seconded the motion, and the vote was unanimous.



Ali Avenda, General Dynamics, building permit for large (4X10) generator at the cell tower on Cinnamon Lane, Cove Rd. Applicant would like to set up zoom meeting with commission to discuss. The City of Woodbury owns the property and leases to Tillman Infrastructure. City needs copies of contracts pertaining to Tillman lease with At&t and or Verizon for use of cell tower. City of Woodbury zoning would require Tillman or this sub-contractor to install appropriate sound buffers (plants, shrubbery) before any work to install the generator may begin. Co-Chairman Alan Kendrick made a motion to table the discussion until the city staff is provided copies of lease agreements. Member Sam Summers seconded the motion, and the vote was unanimous.

New Business

Two potential new business owners in downtown rural zone were recognized as being present at meeting and asked for clarification of how to go through zoning process as it applies to renovation of downtown building and the business application process. Mayor Steve Ledbetter informed them as to how our Planning & Zoning Commission acts as a conduit for business owners and residents to guide them to the appropriate city partners in the inspection process (Safebuilt, etc) so that business owners and residents may be in compliance with not only City rules and regulations, but State of Georgia laws. Applicants need to provide accurate plan drawings that reflect exactly what is being done. Safebuilt, for a fee, will meet with the applicant and discuss everything that will be required to pass any inspections and obtain a certificate of occupancy. The CO must be obtained before water will be provided by city and before power will be provided by Power Company.

ADJOURNMENT

Co-Chairman Alan Kendrick made a motion to adjourn the meeting. Secretary Vicky Matthews seconded the motion, and the vote was unanimous.

The minutes were read and approved on February 17, 2021

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Chairperson

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Secretary

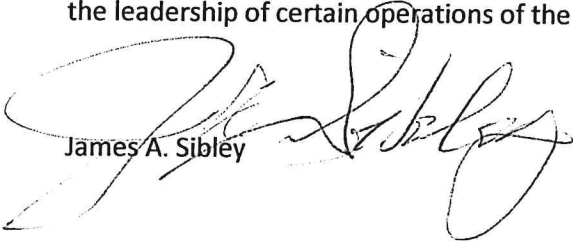
February 4, 2021

To: Mrs. Fowler- Clerk of City of Woodbury

From: James A. Sibley

This communication is to inform the City Council that I James A. Sibley, citizen of Woodbury, Ga., residing at 105 Jones Mill Rd., plan to speak at the February City Council meeting on my displeasure of the leadership of certain operations of the City.

James A. Sibley

A handwritten signature in black ink, appearing to read 'James A. Sibley', written over the printed name.

Received in Woodbury City Hall by:

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Eleanor Favers

Feb. 10, 2021 11:24

Speaking in the behalf of the City of Woodbury.  
& the Police Department.

459 Core Rd.

Woodbury Ga. 30293

# PUBLIC COMMENT FORM

## RULES

Citizens desiring to speak shall complete this form and give directly to the City Clerk before 6:00 pm specifying the issue(s) to be addressed.

**DO NOT PLACE OR LEAVE THIS FORM ON TABLE**

**YOU MUST BE PRESENT TO TURN IN A FORM TO SPEAK.**

The public may speak during the Public comment section of the agenda. Speakers must complete a comment form prior to the start of the meeting. There will be a (2) two minute time limit for each speaker. Speakers must identify themselves and their address prior to speaking. Speakers may only address the Presiding Council. No speaker shall ask questions of the audience during the public speaking section of the agenda. Woodbury residents will have priority over other speakers that have signed up.

No vote of the Council will be taken on any subject matter presented at Public Comments. If a vote is required it will be placed on the next scheduled Council Meeting.

Speakers shall observe all rules of politesse. No debate, disrespect or obscenities shall be tolerated. The Presiding Council shall rule any such individual out of order that fails to comply with the foregoing.

Only by the consent of Council, shall a member of the public speak for more than two (2) minutes but will be limited to five (5) minutes.

DATE:

2/15/2021

RESIDENT:

Yes  No

NAME:

Doug Matthews

ADDRESS:

212 Durand St

Woodbury GA

TELEPHONE:

770-550-2418

SUBJECT:

Positive things happening in the City

Just in case



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DATE:

2/15/21

RESIDENT:

Yes  No

NAME:

Kera Summers

ADDRESS:

177 Bobby Brown St  
Woodbury, GA 30293

TELEPHONE:

706-616-8795

SUBJECT:

Woodbury - Progress



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DATE: Feb 15 2021

RESIDENT: Yes  No

NAME: Janet Durdan

ADDRESS: 1161 River Cove Rd  
Woodbury GA

TELEPHONE: 706-615-2211

SUBJECT: Progress in Woodbury

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DATE: 2/15/2021

RESIDENT: Yes  No

NAME: Wayne Dunden

ADDRESS: 1161 River Cove Rd

TELEPHONE: 706-889-6261

SUBJECT: Woodbury improvements

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DATE: 2-15-21

RESIDENT: Yes  No

NAME: John Paul Phillips

ADDRESS: 2105 Inlec Rd Woodbury

TELEPHONE: 678-416-9277

SUBJECT: Growth is Good!